



Board Meeting  
Monday, December 5, 2005  
10:00 AM, 4<sup>th</sup> Floor Auditorium

Members Present:	Lem Stewart, Chairman Robert Woltz, Co-Chairman Tracy Hanger Captain John Furlough Sheriff Fred Newman Chief Michael Neuhard	Fred Vincent Linda Cage Robert McAvoy David Von Moll Chief Ed Frankenstein
Remote	Southwest Virginia	
Members Absent:	Denise Smith John Howell	Pat Shumate David Von Moll
Staff Present:	Steve Marzolf, Coordinator Dorothy Spears-Dean, Analyst Terry Mayo	Jerry Simonoff Sam Keys, Analyst

**1. CALL TO ORDER**

Lem Stewart, Chairman, called the meeting of the Wireless E-911 Services Board (hereafter referred to as the Board) to order at 10:00 a.m.

**2. APPROVAL OF NOVEMBER MINUTES**

Mr. Stewart called for the approval of the November minutes. Chief Neuhard made a motion that the minutes be approved, and Captain Furlough seconded the motion. The minutes were approved as presented; passed 10-0-0

**3. LEGISLATIVE LANGUAGE APPROVAL**

Mr. Marzolf addressed the Board and advised the focus of this meeting was on the changes and recommendation set forth by the Legislative Subcommittee.

Mr. Marzolf presented the recommendations from the Subcommittee based on the changes to the Subcommittee's original recommendation made in September:

**Funding Change**

**Percentage split** –The Subcommittee recommended increasing the percentage of funding to be automatically distributed to the PSAP to 60% of the revenue collected.

**End of Year Distribution of Balance** – The Subcommittee recommended adding a phrase to the end of Section 56-484.17(C) that states “; however, the Board may retain some or all of this uncommitted funding for an identified wireless E-911 funding needs in the next fiscal year.”

**Guarantee of funding** – The Subcommittee did not recommend any changes that would guarantee a particular funding level for the PSAPs.

**Establishing a Grant Subcommittee** – The Subcommittee did not recommend any changes to address this issue.

**Grants 100% Replacing Equipment Funding** – The Subcommittee did not recommend any changes to address this issue.

### **Board Role in VoIP**

The Legislative Subcommittee recommended that the legislation be changed to expand the role of the Board to include VoIP. Since this was part of their previous recommendation, no changes were recommended.

**Composition of the Board** – The Subcommittee recommended changing the Board’s composition to include four PSAP members instead of two and combining the telecommunications provider into one category and reducing the number to two instead of a total of three.

### **Board Role in NG9-1-1 (IP Network)**

The Legislative Subcommittee recommended changes to Section 56-484.13 (A) by adding a “c.” stating that the Board is to work with VITA and not develop the network themselves. They also recommended changing the terms “promote and assist” in the same section to “plan, promote and offer assistance”. The added item (“c.”) stated “to VITA and other stakeholder agencies, in the development and deployment of a statewide public safety network that will support future E-911 and other public safety applications.”

### **VoIP Grant Funding**

Since the amount of required funding is unknown at this point, the Subcommittee recommended the removal of the authorization for the VoIP grant funding program that had been section 56-484.14(4) of their prior recommendation. Chief Neuhard pointed out an error in the Legislative Subcommittee minutes that they did not reflect a vote taken on this issue. Mr. Marzolf advised the Board that this was an oversight and that the vote was unanimous to remove this section. Additionally, during the discussion of this item, the Subcommittee discussed the prior section and recommended that the Board add “with the exclusion of traditional circuit-switched wireline 9-1-1 service” to the last sentence at the end of section 56-484.14(3).

### **Best Practices**

The Subcommittee recommended keeping its original recommendation for the Board to be permitted to publish best practices.

## **Other Points**

The Subcommittee is recommending three additional changes to the Board, which are:

- to change the term “enhanced emergency telecommunications services” to “enhanced 9-1-1 service” throughout the legislation to avoid any future confusion with radio issues.
- to correct the reference to the federal regulations in the definition for VoIP.
- to retain true-up for FY2006 to close out the final fiscal year under the old funding policy

Mr. Stewart asked the Board members to comment on the recommendations, and then he would solicit the input from the audience.

Questions and answers were provided by the Board and the audience. Mr. Woltz made a motion, seconded by Capt. Furlough, to approve the legislative recommendation from the Legislative Subcommittee as a block with the exception of the Subcommittee’s recommendation on the Board’s make-up and whether the Board’s role should be expanded to include VoIP and the IP network; approved 10-0-0.

Ms. Cage recommended waiting for a year to address the VoIP role issue. Mr. Woltz suggested that the issue seemed to be a difference between the current requirement for the Board with wireless E-911 and the allowance of the Board with VoIP and the IP-based network of the future. He suggested splitting the two roles so that the existing role was required (shall) and the new role was permissive (may). Language was developed and discussed to accomplish this task as follows:

§ 56-484.13. Wireless E-911 Services Board; membership; terms; compensation.

A. The Wireless E-911 Services Board is hereby created, which shall *plan*, promote and *offer assistance*:

a. in the statewide development, deployment, and maintenance of enhanced wireless emergency telecommunications services and technologies; and

b. in the development and deployment of enhanced wireline emergency telecommunications services and technologies only in specific local jurisdictions that ~~were are not currently~~ wireline E-911 capable *by July 1, 2000*.

The Board shall exercise the powers and duties conferred in this article.

B. *The Wireless E-911 Services Board may promote and offer planning assistance:*

a. *in the statewide development, deployment, and maintenance of VoIP E-911 and any other future communications technologies accessing E-911 for emergency purposes; and*

b. *to VITA and other stakeholder agencies, in the development and deployment of a statewide public safety network that will support future E-911 and other public safety applications.*

A request for a general show of support from the audience members resulted in only one person still opposed to the recommendation with the new language. Mr. Stewart called for a motion in the language change. Mr. Vincent made a motion, seconded by Capt. Furlough, to accept the recommendation of the legislative committee regarding expanding the Board's role into VoIP and the IP network with the change noted above; approved 10-0-0.

Mr. Stewart called for a motion on changing the composition of the Board. Chief Neuhard made a motion to add two PSAP members, but unlike the Subcommittee's recommendation to leave all three telecommunication carriers. The motion was not seconded. Mr. Marzolf asked if the motion could include the Subcommittee's revised language removing the specific reference to a local exchange and wireless carriers instead referring to all three positions as telecommunications providers. Mr. Woltz made a motion, seconded by Mr. Vincent, to increase the number of PSAP representatives on the Board to three, but leaving the number of telecommunications providers at three using the committee's proposed language. During the discussion of the motion, Mr. Woltz asked if this would accomplish the goal of greater regional diversity on the Board. As a result of the ensuing discussion, Mr. Woltz withdrew his motion. Mr. Stewart called for the motion. Ms. Cage made a motion, seconded by Chief Frankenstein, to change the Subcommittee's recommended language to keep the current Board composition adding one PSAP representative from diverse geographic areas and accepting the Subcommittee's language grouping the three telecommunications providers in one category; approved 10-0-0.

#### **4. OLD BUSINESS**

No old business.

#### **5. NEW BUSINESS**

No new business.

#### **6. ADJOURN MEETING OF THE BOARD**

Mr. Stewart asked for other comments, and there were none. The meeting was adjourned at 12:36 PM.

Respectfully submitted,

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Approved by Board: \_\_\_\_\_  
(date)